

**Learning Support Assistants**

**Required as soon as possible**

We are seeking suitably qualified and experienced full-time temporary Learning Support Assistants. The purpose of the role is to support the learning of students with additional educational needs.

**Salary scale:**

* Point 11 (14.5268 per hour) to 14 (15.2486 per hour)

**Main duties/responsibilities:**

* Assist the teachers with the support and care of students with additional educational needs
* Understand the specific needs of the student(s) to be supported
* Contribute to the evaluation of Individual Education Plans/Personal Learning Plans
* Support the inclusion of students with additional educational needs in the mainstream classroom
* Support the students in moving around the College and assist with supervision during unstructured times
* Liaise closely with the SENCo and Deputy SENCo

**Other duties/responsibilities:**

* Adhere to the College’s policies and procedures
* Establish a supportive relationship with the student(s) concerned
* Prepare and produce appropriate resources to support the student(s)
* Assist with extra-curricular and off-site activities
* Attend relevant in-service and external training

**Administration:**

* Assist with morning registration
* Assist the class teacher(s) and other professionals with the recording of student progress as required
* Provide regular feedback about the student(s) to the form teacher/class teacher and other staff as required

**Criteria**

**Essential**

The persons appointed shall have a good level of general education to include:

* 5 or more GCSE subjects at Grade C or above or equivalent, including English and Maths
* Experience in working with children and young people with additional educational needs
* Excellent interpersonal skills
* An understanding of and commitment to integrated education

**Desirable**

* Evidence of professional development in specific areas for additional educational needs
* NVQ II in childcare or other relevant childcare qualification
* First aid training and / or knowledge and experience of supporting a Type 1 diabetic
* Willingness to undertake training, as appropriate
* Experience of supporting student’s literacy and/or numeracy
* An interest in contributing to the extra-curricular life of the College

**To Apply:**

Please download an application pack from our website [www.shimnaintegratedcollege.org](http://www.shimnaintegratedcollege.org) and return to Karen Maguire, the Bursar, at [kmaguire432@c2ken.net](mailto:kmaguire432@c2ken.net)

Closing Date: **Friday 13 December 2023 @ 12 noon.**

Shortlisted candidates will be contacted by email or telephone. Interviews are expected to take place the following week.

The College is an Equal Opportunities Employer.